



The State's Oversight Methodology

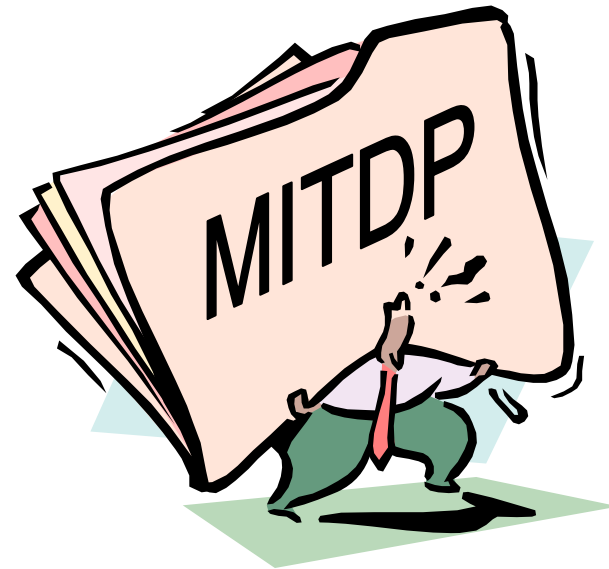
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Agenda

- Ideal vs. Reality
- Monthly Progress Discussions
- Formal Quarterly Reports
- Annual Peer Reviews
- Ad Hoc IV&Vs
- Q&A

Ideal vs. Reality



Monthly Progress Discussions

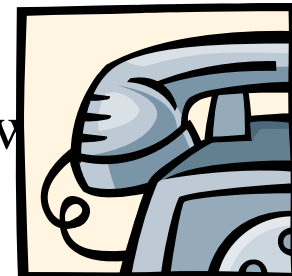


- To exchange information
- To discuss the project's status
 - No surprises
 - Communicate success
 - Identify opportunities
- To share PM Best Practices, templates and guidance

Good Project Management is 90% Communication

Monthly Progress Discussions (cont.)

- Monthly contact between DBM and your agency
 - Face-to-face, phone, cards, letters, emails...
- Leverage existing project status meetings and progress reports (e.g. Project Advisory Committees)
- Exchange information - call early, call often
 - Any milestone is worth sharing
 - No problem is too small to discuss w
 - All successes welcome!



Formal Quarterly Reports

- To keep DBM informed so that...
- DBM can keep the Legislature informed
 - To ensure awareness of IT successes
 - To promote uninterrupted funding
 - To ensure understanding of any issues



Formal Quarterly Reports (cont.)

- Summary of all MITDPs to Legislature
- New process for Q3 FY06:
 - Prior report to be sent out as template for Agency updating
 - Issued two-weeks prior to quarter end (March 20)
 - Due one-week into new quarter (April 7)
 - ITPR data used as baseline
 - SDLC documentation check

Peer Reviews

An annual review of all MITDPs is conducted by a Peer Review Committee comprised of Agency CIOs / and Subject Matter Experts (SMEs)

- To understand an agency's IT project objectives/status
- To promote continued project funding (costs vs. encumbrances)
- To assess progress against the project's major milestones
- To provide objective input and share lessons learned

Peer Reviews (cont.)

- An opportunity to:
- Market your MITDPs
 - Receive feedback from experienced PMs and Agency CIOs
 - Tout your successes
 - Obtain input on issues



Independent Verification & Validations (IV&Vs)

- IV&Vs are third-party assessments of an MITDP's health
- IV&Vs can be triggered by:
 - Major milestones
 - Project issues
- IV&Vs come in many flavors:
 - Project governance
 - Stakeholder satisfaction

IV&Vs (cont.)



- An independent set of eyes and ears to examine your project
- Provides an external perspective on accomplishments to date and /or any issues
- Recommends a response strategy /corrective action plan

Building partnerships to ensure MITDP success



A successful project

- Benefits the citizens of Maryland
- Supports the State's IT Master Plans
- Enhances your agency's reputation

Questions?